

## **Dundee and District Table Tennis Association**

(Registered charity no. SC045977)

### **Minutes of a Sub-Committee meeting held in WRG at 7:00 pm on Tuesday 7 May 2019**

**Present: Trustees:** Elaine Forbes, Chair; David Sim (David), Vice Chair; Dave Beveridge (Dave), Treasurer; Juliet Johnston, Coaching Convener; Sandy Elrick; Arthur Pritchard.

#### **1 Welcome and apologies**

Elaine welcomed those present.

#### **2 Appointing trustees**

There was a discussion about the Association's arrangements for appointing trustees.

**Action point:** Dave to research OSCR guidance more fully and bring draft proposals for possible changes to the next meeting of the sub-committee planned for 18<sup>th</sup> June. The proposals should avoid unnecessary bureaucracy, be democratic, and ensure that prospective trustees are not discouraged from being nominated.

#### **3 Finances and charges**

It was agreed to provide Callum Riddoch with a £94 grant towards the cost of his UKCC2 qualification in line with those previously paid to Paul McCabe and Grant Williams.

Dave reported that the bank balance was £4,500 down on the start of the year although, clearly, we have still to collect 2019/20 affiliation fees. Notwithstanding, it was agreed that we should look at possibilities for increasing income to cover expenses that were not included in the initial budget for 2019/20. It was agreed that we should ask the full MC to ratify the following:

- (a) an increase in Wednesday morning session fees from £3 to £4, with effect from the first session after 1 June 2019
- (b) the same increase to apply to the new Friday morning session after the initial pilot period (i.e. with effect from 5 July 2019)
- (c) to repeat the 2018/19 entry fees for the closed championships in season 2019/20.

The SportDundee grant (£140) towards the Friday 'Active and Healthy' pilot has been received. The Dundee Partnership grant (£770) towards the 2019/20 Baldragon project is still awaited.

Elaine reported that she had submitted a grant application to the Harold Merton Adams Trust and that we await the outcome of our 'Bags of Help' application submitted to Tesco for the Monifieth HS club.

#### **4 Coaching and development**

Arthur explained that the proposed development of coaching exhibitions in schools etc required us to have two qualified coaches available. That isn't assured presently and it was agreed to keep the situation under ongoing review in the hope that this can be resolved.

There was a discussion about the viability of taking things forward through a DCI application and award. It was agreed that this needed more research and careful consideration before going down this route.

**Action point:** Arthur to research the DCI conditions, implications etc. more fully before reporting back to a future meeting.

In the meantime it was agreed to review lead coaching remuneration as follows:

- (a) the current basic session rate of £27 will be increased to £28
- (b) the current 'higher' session rate will be increased from £32 to £38
- (c) **all** full day coaching duties will attract a double session rate in future
- (d) the higher session rate will apply in future to duties undertaken at venues outside post codes starting DD1 to DD6. In particular, the higher rate will no longer apply to Monifieth. A full day duty at Perth or Bathgate, however, will attract remuneration of £76 compared to £64 currently
- (e) it was agreed, subject to exceptional circumstances (such as the 2019/20 Baldragon funding arrangement) to avoid introducing other session rates; the aim being to keep the structure simple and to recognise that the remuneration needs to be viewed 'in the round'
- (f) lead coaching rates will be strictly applied in future to fully licenced coaches only
- (g) these changes to apply from 1.6.19 and to be next reviewed from 31.12.20.

**Action point:** Dave to provide Paul and Callum with revised Appendices to the current coaching agreement. Juliet to notify other coaches of these changes, as appropriate.

### **5 Consultation with clubs**

Elaine advised those present at the AGM that we would hold an informal meeting with club secretaries and other interested members to explore ideas for future direction, whether about the structure of the leagues or any other matters. It was agreed to organise this for Wednesday June 12<sup>th</sup> (NB date revised since meeting) at Forthill.

**Action point:** Elaine to arrange invitations and notice of this meeting.

### **6 Next meeting**

It was agreed to hold another sub-committee meeting at WRG on Tuesday 18<sup>th</sup> June.