



Dundee & District Table Tennis Association

(Registered charity in Scotland – No SC045977. Affiliated to Table Tennis Scotland)



Report and accounts

1 January 2020
to
31 December 2020



Trustees' report for the year 1 January to 31 December 2020

The trustees have pleasure in presenting their 2020 report together with the financial statements.

Charity name

Dundee and District Table Tennis Association (DDTTA)

Charity no

SC045977

Registered address

10 Colquhoun Avenue, Glenrothes, KY7 6FH

Office-bearers

Arthur Pritchard (Chair from 23.4.20; previously Committee Member)

David Sim (Vice-chair)

Elaine Forbes (Secretary from 23.4.20; previously Chair)

David Beveridge (Treasurer)

Andrew Hughes (Match secretary)

Coaching Convener (vacant since 23.4.20)

Other trustees

Stuart Halliday (Trophy Convener)

Callum Riddoch

Emma Bissett

Juliet Johnson (Coaching convener until 23.4.20)

Mark Lundberg (resigned 23.4.20).

Structure, governance and management

Constitution

Dundee and District Table Tennis Association is an unincorporated charity. In this report references to the 'Association' and the 'charity' are one and the same. The Association is governed by a Management Committee usually consisting of six Office-Bearers and up to seven additional members. These are the charity's trustees.

Management committee (trustees)

Office-Bearers and Management Committee members are appointed annually at the Annual General Meeting. The Management Committee may also co-opt members as required and appoint sub-committees to deal with particular functions. Membership of the Management Committee is open to all members of the Association provided they are not disqualified persons under charity law.

The Management Committee normally meets every two or three months. Sub-committee meetings (usually the Office-Bearers) are convened as required. Our financial position is reviewed at most meetings. During 2020 much of the Association's business was dealt with

initially by a sub-committee comprised of the Office-Bearers who met, socially distanced, outdoors. The AGM in April took place by email.

Objectives

The Association's principal objectives are to promote, develop, and control the sport of table tennis within the Dundee and District area.

Activities and charitable purposes

The Association normally pursues its objectives by:

- administering a regional table tennis league
- organising cup competitions and closed championships for affiliated members and youngsters
- providing coaching and practice facilities
- submitting teams to the Table Tennis Scotland (TTS) interleague and national league
- introducing youngsters to table tennis through school clubs and other events
- organising community table tennis 'active and healthy' sessions for older adults.

Achievements and performance

2020 was far from a normal year. All of our activities were suspended in mid-March due to the coronavirus pandemic. Fortunately, the 2019/20 league season was near completion and there was no controversy over declaring league title winners and runners up based on average points earned per fixture. Coaching and practice eventually resumed in mid-September before further government restrictions forced a second interruption at the start of November. No competitive play was permitted after the first suspension so the 2020/21 league season was cancelled. Three of our juniors had been selected to represent Scotland but TTS was also forced to cancel all national competitions from March onwards.

All 2020/21 individual and club affiliations were automatically renewed by TTS and DDTTA with no fees being charged.

Despite the pandemic, demand for practice and coaching at Ward Road Gym was strong during the period in the autumn when we were able to offer sessions. This required several committee members and volunteers to complete a SportScotland Covid officer e-learning module and the establishment of safe playing practices based around limited numbers of participants and other guidance issued by TTS.

We renewed our ClubDundee accreditation with SportDundee in August.

2019 financial review

Background and outturn

The 2020 accounts are on pages 6 to 8. The independent examiner issued a clean report which is on page 5.

When comparing 2020 figures with 2019, it should be remembered that 2020 comprised only 2-3 months of normal activity at the start of the year, seven weeks of a full programme of practice sessions in the autumn (although the youth development squad was exempt from the second suspension) and no affiliation income.

Despite the curtailment of our activities and the impact on affiliation and other income streams, the Association made a cash surplus in 2020 of £2,271, although the charity had net

liabilities of £1,433 at 31 December. Bank and cash balances at 31 December totalled £23,861.

Receipts

Our main source of income in 2020 was the door money collected at Ward Road Gym for practice and youth coaching sessions. We also received generous donations/grants of £1,000 from both the Spar 'charity giveaway initiative' and the Tesco 'bags of cash' scheme. These unbudgeted receipts are the main reason we achieved a surplus.

Payments

Our main expense was for the hire of Ward Road Gym and for payments to our self-employed coach. In April 2020 the members approved a £120 honorarium for each of the following Office-Bearers:

- Elaine Forbes (Chairperson)
- David Sim (Vice-chairperson)
- David Beveridge (Treasurer)
- Andrew Hughes (Match Secretary)
- Juliet Johnston (Coaching convener).

Reserves

The trustees' policy is to retain reserves of around twelve months unrestricted expenditure. Our reserves currently exceed this level. These are mainly required for working capital, contingencies, and the repair and replacement of equipment.

Future plans

So far as possible, we will continue in 2021 to promote practice, coaching and community sessions at Ward Road Gym, giving opportunities for all ages and standards to play table tennis. Provided coronavirus restrictions are sufficiently eased or removed we will also aim to run a normal competitive season from September 2021.

The suspension of play during the last year may mean that some members will not return. However, we will continue to strive to maximise the number of people playing table tennis throughout the district (including by supporting table tennis sessions in schools and community venues that are not managed by the Association) and continue to promote increased participation in the younger age groups and females. Arresting or reversing the downward trend in league playing membership numbers that we have seen in recent seasons will now be an even greater challenge.

We will continue to encourage our existing coaches to gain more experience through involvement with the current sessions offered by DDTA or their home clubs. Volunteers will continue to be encouraged, and financially supported, to take up formal coaching qualifications, and to attend first aid and safeguarding courses in order to gain or renew their TTS coaching licences.

This report was submitted to and approved by the trustees on 8 January 2021:



Arthur Pritchard
Chair (for the trustees)

8 January 2021

Independent examiner's report on the accounts

This is my report to the trustees and members of Dundee and District Table Tennis Association (registered charity number SC045977) on the accounts of the charity for the period 1 January 2020 to 31 December 2020 as set out on pages 6 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Owen Smith CPFA
5 George Street
KIRKCALDY
Fife
KY1 1UP



Date:

9/3/21

Statement of receipts and payments for the year ending 31 December 2020

	Note	Agency funds	Un-restricted funds	Restricted funds	Total (exc Agency) 2020	2019
		£	£	£	£	£
Receipts						
Affiliation fees collected for TTS	1	11				
Donations	3		1,690	0	1,690	626
Fundraising	4		39	0	39	606
Bank interest			59	0	59	61
Charitable activities	5		5,244	0	5,244	16,677
Grants	6		0	1,000	1,000	1,310
Total receipts		11	7,032	1,000	8,032	19,280
Payments						
Affiliation fees sent to TTS		11				
Charitable activities	7		4,320	118	4,438	15,173
Fundraising			8	0	8	11
Governance	8		989	0	989	1,407
Equipment/clothing	10		326	0	326	685
Grants to clubs			0	0	0	425
Grants to members			0	0	0	388
Total payments		11	5,643	118	5,761	18,089
Surplus/(deficit) for the year		0	1,389	882	2,271	1,191

Statement of balances - as at 31 December 2020

Funds	Note	Agency funds	Un-restricted funds	Restricted funds	Total (exc Agency)	2019
		£	£	£	£	£
Opening cash at bank and in hand		0	21,039	551	21,590	20,399
Surplus/(Deficit) for the period		0	1,389	882	2,271	1,191
Cash at bank and in hand at year end		0	22,428	1,433	23,861	21,590
Bank balances and cash						
Current account at Bank of Scotland		0	10,398	1,433	11,831	9,496
Deposit account with Virgin Money		0	12,000	0	12,000	12,000
Cash - WRG change float		0	30	0	30	30
Cash - WRG door money		0	0	0	0	64
Cash at bank and in hand at year end		0	22,428	1,433	23,861	21,590
Other assets and liabilities						
Assets	11	0	0	0	0	0
Debtors - owed to the Association		0	0	0	0	135
Less: Creditors - owed by the Association	12	0	0	1,433	1,433	551
		0	0	(1,433)	(1,433)	(416)
Other net assets/(liabilities)		0	0	(1,433)	(1,433)	(416)

Notes to the accounts

1 Basis of accounting and comparing 2020 with 2019

The accounts have been prepared on the receipts and payments (cash) basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

2019 and 2020 figures are not directly comparable as a result of the suspension of all table tennis activity between March and September 2020, due to the coronavirus pandemic. No league competitions were held in season 2020/21.

Both the Association and Table Tennis Scotland waived affiliation fees for season 2020/21.

2 Nature and purpose of funds

Restricted funds may only be used for specified purposes. Restrictions arise when specified by a donor or grant award. Unrestricted funds may be used at the discretion of the trustees for the objectives of the charity.

3 Donations

	2020	2019	
	£	£	
General donations	1,607	507	2020 includes Spar Charity giveaway - £1000
HMRC gift aid	83	119	
	<u>1,690</u>	<u>626</u>	

4 Fundraising receipts

	2020	2019	
	£	£	
Handbook adverts	0	505	2020 - no handbook was produced
Other (mainly receipts from DC Thomson)	39	101	
	<u>39</u>	<u>606</u>	

5 Receipts from charitable activities

	2020	2019	
	£	£	
DDTTA affiliation fees	(34)	4,089	Affiliation fees were waived in 2020
Ward Road door charges	4,639	11,014	
Coaching receipts	185	715	
Members' contributions	249	365	Interleague/SNL/shirt contributions
Tournament entry fees	205	255	
Catering	0	239	Community TT session Xmas lunch receipts
	<u>5,244</u>	<u>16,677</u>	

6 Restricted funds

Grants	Project/allowable expenses	As at 01/01/20	Receipts	Payments	As at 31/12/20
		£	£	£	£
TTS (19/20)	Various develop't events/lots and equipment	102	0	102	0
Dundee Youth Fund	Disadvantaged juniors/WRG session fees	220	0	8	212
Tesco bags of help	For the benefit of children and young people	0	1,000	0	1,000
		<u>322</u>	<u>1,000</u>	<u>110</u>	<u>1,212</u>
Donations					
John Skelly Memorial Fund	To assist disadvantaged juniors take part in table tennis	229	0	8	221
		<u>551</u>	<u>1,000</u>	<u>118</u>	<u>1,433</u>

7 Payments on charitable activities (unrestricted)

	2020	2019
	£	£
Ward Road Gym lets	2,660	6,776
Coaching costs	1,040	3,018
Association affiliation and tournament fees	111	971
Trophies, medals and engraving	421	1,889
Catering	0	390
Printing of handbooks	0	350
Other	88	212
	<u>4,320</u>	<u>13,606</u>

Mainly community TT Xmas lunch (not held in 2020)
No handbook was produced in 2020

8 Governance

	2020	2019
	£	£
Honoraria	600	600
Trustees' expenses	296	528
Other	93	279
	<u>989</u>	<u>1,407</u>

9 Payments to trustees and connected persons/organisations

David Beveridge, Elaine Forbes and David Sim claimed expenses totalling £296, mainly related to Management Committee meetings. Most of these expenses were donated back to the charity.

Callum Riddoch was paid £922 for coaching services.

The five office-bearers were each paid a £120 honorarium as set out in the trustees' report.

Arthur Pritchard was also a trustee of Ward Road Gym Sports Development (Dundee) (SC0134124) during

2020. Including amounts met from restricted funds, the Association paid £2,730 for the hire of Ward Road Gym.

The total amount paid to trustees and connected organisations was therefore £4,548.

10 Equipment/clothing

In 2020, unrestricted payments were mainly for balls and shirts for inter-league players.

11 Assets

The Association owns no material assets. Laptop computers have no material realisable value. Small equipment such as table tennis bats and balls are treated as consumables. The tables, court surrounds and associated equipment at Ward Road Gym are owned by Mylnefield TTC although DDTA meets the cost of repairs and replacements.

12 Debtors and creditors

Debtors - there are no amounts due to the Association.

Creditors - amounts due by the Association represent unspent restricted grants. See note 6.

13 Employees/remuneration

The Association has no employees.

Approved by the trustees on 8 January 2021 and signed on their behalf:



David Beveridge FCCA
Treasurer
08 January 2021



Arthur Pritchard
Chair
08 January 2021