

Dundee and District Table Tennis Association

(Registered charity no. SC045977)

Minutes of the Management Committee (MC) meeting held at 7:00pm in Ward Road Gym, Dundee on Monday, 4 September 2017

Present: Trustees: Elaine Forbes (Chair), David Sim (Vice Chair), Dave Beveridge (Treasurer), Andy Hughes (Match Secretary), Arthur Pritchard, Sandy Elrick, Stuart Halliday.

1 Welcome and apologies

Elaine welcomed everyone. Apologies were submitted by Juliet Johnston and Miriam Rennet.

2 Minutes of MC on 18 July 2017

The minutes of the 18 July 2017 were approved. All actions points have been discharged as evidenced at item 3 below.

3 Season 17/18

All player registrations and affiliation fees have been received. Andy and Dave B have reviewed the team rankings and considered them to be acceptable.

The handbooks have been prepared and printed and most were distributed at the meeting. The invoice for printing is expected to be c£60 less than last season. Invoices have been issued to advertisers.

The DDTTA website and the TT365 website are both ready for the new season. No-one responded to the request to assist Stuart and Dave B with inputting league results in TT365.

Action points: Dave B to check with TTS that our results will definitely be used by TTS this season. If they are, Dave B will input up to end December and Stuart will resume the task in January.

Elaine thanked everyone involved in getting us ready for the new season.

There was a short discussion about the potential to award Honorary President status to certain long-standing members. A proposal by Elaine was unanimously approved.

4 (a) Payment of coaches

Elaine had circulated a paper about formulating a policy for the payment of coaches. Although Juliet was absent, she had submitted her views to Elaine prior to the meeting. Following discussion it was agreed that:

- from now on, DDTTA will pay for the TTS coaching licences of all voluntary coaches across the District, as well as meeting any necessary expenses. These

were considered to be first aid courses (initial and renewals) and attendance at child and vulnerable adult safeguarding courses

- it was not appropriate or advisable for DDTTA to continue to meet these expenses in the case of the District coach, who is self employed and paid to deliver specified sessions for DDTTA. This will be taken into account when reviewing his contract (including payment rates) at the end of this calendar year
- any voluntary coach substituting for the District coach at one of his paid sessions will be offered the same rate of payment that would have been paid to the District coach. This is likely to be the only circumstance in which anyone other than the District coach will be paid to coach by DDTTA. Whether 'volunteers' are paid by their clubs is a matter for them, but it was noted that this can effect grant funding from some sources, such as SportDundee.

(b) Beginners session

It was agreed that the District coach should be given the option to deliver the new 'beginners' session on a Thursday night, alongside the development squad, for the higher rate that applies to junior league nights (currently £41). If he does not accept that additional session, attempts will be made to deliver it on a voluntary basis. All of the 12 UKCC1 candidates will be required in any event to deliver a number of voluntary sessions in order to obtain their coaching certificates.

5 John Skelly fund

There was a discussion about funding the practice sessions attended by two youngsters (one girl and one boy) from the John Skelly donation. It was agreed to continue the girl's funding. In the case of the boy, it was agreed to fund his sessions only on those nights that he does not offer payment as his family have offered to try and meet the costs of 50% of his sessions.

Action point: Dave B to update those on door duties with the decision reached.
--

6 UN International Day of the Older Person

Action points: Paul McCabe will be asked to explore the scope for a team to be provided for this from the Wednesday morning Active and Healthy attendees.
--

David S will liaise with Ken Head on other aspects, such as equipment to be lent for the event.

Paul McCabe joined the meeting at this point.

Paul gave a short oral report on the coaching sessions, including attendance levels etc. He advised that Angus Council had asked about the payment of the hall for the Monifieth School Club (currently not paid for). This situation will be monitored.

Following discussion of the recent attendances on Thursdays it was decided not to continue the extra hour (8-9pm) after the end of September. Sandy noted the position on behalf of WRG.

Paul was updated with the committee's discussions and decisions on items 4(a), 4(b), 5 and 6 (above). All were noted.

Action point: Paul to advise Elaine about whether he wants to accept the new beginners session within the next few days.

Dave B to submit Q4 booking forms to WRG by the middle of this month.

7 AOB

Sandy informed the committee that he had stepped as down as Chair of WRG and from the role of lettings co-ordinator, but remains a Director/Trustee. These roles are now held by Mike Scott Flynn. Sandy has already introduced Dave B to Mike and they have liaised about on-going arrangements, particularly for refunding the costs of unused lets.

Dave B provided a brief financial update. The bank balance is currently fluctuating substantially on a daily basis with the receipt and payment of affiliation fees. However, he remains confident that the out-turn for the year will be better than budgeted.

Juliet Johnston has agreed to take over from Dave B as webmaster for ddtta.co.uk Any requests to post material on the website (outside the league report page and league and cup fixture related pages, which are Andy's remit) should be sent to Juliet in future.

Action point: Dave B to provide a more accurate year-end balance projection for the next meeting.

8 Next meeting

7pm, Friday 10 November 2017, in WRG.