

Dundee and District Table Tennis Association

(Registered charity no. SC045977)

Minutes of the AGM held at 8:00pm in Forthill Sports Club on 26 April 2018

Present: Trustees: Elaine Forbes (Chair), David Sim (Vice Chair), Dave Beveridge (Treasurer), Andy Hughes (Match Secretary), Juliet Johnston (Coaching Convener), Stuart Halliday (Trophy convener), Sandy Elrick, Arthur Pritchard.

Other members: Paul McCabe (District coach), Stewart Clark (Independent examiner), Paul Monteith, Andy Ferguson, Derek Mitchell, John Anderson, Aaron Robertson, Ken Head, Ian McLagan, Eddie Dougan, Nat Forno, Arthur Duncan, Alain Leger, Jason Fleming, Gillian Edwards, Peter Yearworth, Mark Lundberg, Grant Williams, Callum Riddoch, Emma Bissett, Iain Martin.

1 Welcome and apologies

Elaine welcomed everyone to the meeting. Apologies were submitted by Derek Johnston, Graham Wood and Ian Hunter.

2 Minutes of the 2017 AGM

The minutes of the AGM held in Forthill Sports Club on 27 April 2017 were approved.

3 Matters arising from 2017 minutes

None.

4 Reports

Reports by the Chair, Match Secretary, Treasurer, Independent examiner and Coaching Convener were circulated with the agenda. The following points were highlighted:

- Chair, Elaine Forbes, thanked a hardworking committee and our large team of volunteers who delivered another successful season in 2017/18
- Match secretary, Andy Hughes, highlighted a competitive league and cup season. However, the number of claims and postponements was disappointing. There was a discussion around a broad range of suggestions for improving matters which the MC will consider when setting up season 2018/19
- Treasurer, Dave Beveridge, highlighted a healthy financial position. The 2017 accounts show a cash surplus of £1,547 and cash and bank balances of £18,502. Unrestricted balances are around £17,000 which is in line with the charity's reserves policy. There were no questions
- independent examiner, Stewart Clark, stressed that the wording of his report is dictated by the Charity Regulator and this simply states that there are no matters that require to be drawn to the members' attention. Stewart said that he looks at the accounts and considers whether they are a fair reflection

of the records that are produced, and that his examination does not involve the scrutiny of every transaction. Any unusual or unclear entries in the accounts are discussed with the Treasurer for clarification. He also checks that there are internal controls in place to protect the charity's funds

- Coaching Convener, Juliet Johnson, reported on good attendances and major progress with the coaching situation. The district now has 11 new UKCC 1 coaches. Several youngsters are showing great promise with our three leading cadets securing a runner-up place at the Inter-league in March. Juliet made a plea for adult members to practise with the youngsters so that they get experience of different styles, rubbers etc.

5 Affiliation fees

The members approved the Treasurer's recommendation that there be no change to DDTA affiliation fees for season 2018/19. TTS affiliation fees are not expected to be increased. Dave B did, however, say that an increase in fees may be appropriate and prudent in 2019/20.

6 Proposed amendments to Constitution and Rules

The management committee submitted proposed changes to the Constitution and Rules to require future proposals to be supported by a member's club before being submitted for consideration by the wider DDTA membership. Following a punctuation correction identified by Ian McLagan, the changes detailed below were approved by 31 votes to 0.

Constitution

In clause 11, **insert** the following after the second sentence (i.e. after '.....31 March in each year.')

'Any such proposal must be accompanied by written confirmation from the League Playing Member's or Non-League Playing Member's club secretary that the proposed change has the support of the majority of the members of their club.'

Rules

In Rule 11, **replace** 'active member' with 'League Playing Member or Non-League Playing Member'. **Insert** after the second sentence of Rule 11 (i.e. after '.....31 March':

'Any such proposal must be accompanied by written confirmation from the League Playing Member's or Non-League Playing Member's club secretary that the proposed change has the support of the majority of the members of their club.'

Action point: Juliet to update the Rules and Constitution on the website. Dave B to update the 2018/19 handbook.

7 Office-bearers' honoraria

The office-bearers left the meeting for this item and Sandy Elrick took the Chair. The remaining members resolved that a £120 honorarium be paid to the five office-bearers for season 2017/18:

- Elaine Forbes (Chair)
- David Sim (Vice-chair)
- Dave Beveridge (Treasurer)
- Andy Hughes (Match secretary)
- Juliet Johnston (Coaching Convener)

8 Elections

Hon Presidents and Vice Presidents:

It was agreed that long-standing member and former Chair, Graeme Elrick should be invited to accept the position of Honorary Vice-President. The same invitation is to be extended to Derek Johnston who has worked tirelessly on our website and league management software for many years.

Action point: Elaine to contact Graeme and Derek about these invitations.
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There were no further changes required to the names in the 2017/18 handbook.

Trustees:

Elaine reported that the current committee and the independent examiner had indicated a willingness to continue for another year. Callum Riddoch had indicated a willingness to stand for the committee. Accordingly, the following appointments were nominated and approved:

Chairperson – Elaine Forbes
Vice Chair – David Sim
Hon Secretary – *no nominations*
Match Secretary – Andy Hughes
Treasurer – Dave Beveridge
Coaching Convener – Juliet Johnson.
Stuart Halliday – Trophy Convener
Miriam Rennet – Child Protection Officer
Sandy Elrick
Arthur Pritchard
Callum Riddoch

Independent examiner

Stewart Clark

9 AOCB

Dave B highlighted that all sports clubs are currently having to address the implications of new Data Protection legislation. All 2017/18 members will shortly receive a message about this including a privacy statement and requesting that members provide their consent for the storage and processing of their information. Clearly, if consent is withdrawn this would have implications for ongoing membership.

Nat Forno (Lundin TTC) questioned the use of spare tables for practice during fixtures at WRG, by players waiting their turn to play their own matches. There were mixed views on this. Several members felt that this fails to encourage youngsters, in particular, to remain courtside in support of their teammates. Others felt that this is a matter for Mylnefield to decide as it is their club night. Eddie Dougan stressed that practicing on spare tables was not restricted to Mylnefield players. Nat was invited to submit a rule change at the next AGM if he wishes this to be formally voted on.

Nat also questioned the practice of a player playing a fixture for two teams on the same night. This is generally considered preferable to a team being a player short.

Mark Lundberg raised the question of fixtures not getting under way timeously and not finishing until late in the evening. This was considered to be already adequately provided for in the Rules.

Ken Head remarked about the use of mobile phones during matches. It was pointed out that our Rules prohibit the use of mobile phones during matches and that this should be drawn to the attention of 'offenders' if required.

<p>Action point: Elaine to include reminders about the points raised by Mark and Ken in an early season email circular.</p>
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Callum Riddoch asked whether more coaching could be provided for league players of all divisions, perhaps over the close season. This is something that Paul McCabe has delivered in the past and may be capable of being resurrected. Juliet made a note of the request.

10 Close

Elaine thanked everyone for attending and formally closed the meeting. The 2019 AGM will likely be held around the same date but will be subject to formal notice in the usual manner.