

Dundee and District Table Tennis Association

(Registered charity no. SC045977)

Minutes of Management Committee meeting held in WRG at 7:00 pm on 3 January 2018

Present: Trustees: Elaine Forbes, Chair; David Sim, Vice Chair;
Dave Beveridge, Treasurer; Andy Hughes, Match Secretary; Juliet Johnston, Coaching
Convener; Stuart Halliday, Trophy Convener; Arthur Pritchard; Sandy Elrick.

Others: Eddie Dougan, Chair, Mylnefield TTC (item 3 only).

1 Welcome and apologies

Elaine welcomed everyone to the meeting. Apologies for absence had been received from Miriam Rennet.

2 Minutes of MC of 4/9/17 and sub-committee of 13/11/17

These were approved.

Matters arising not covered elsewhere on the agenda:

- Dave B has confirmed with TTS that there is no point in us updating TT365 with fixture results until all leagues are prepared to comply.
- Aldi has reviewed its previous grant decision and has decided to make us an award (presumed to be up to £500) to fund the development squad. Funds have still to be received.
- Paul's coaching agreement has now been finalised although the Appendix of session rates has already been updated to reflect subsequent discussions between Paul, Juliet and Elaine. Dave awaits Paul's formal agreement to the revised appendix.
- as requested, Dave B wrote to TTS about late affiliations by players playing in other leagues. No response has been received.

3 Equipment at WRG

DDTTA has funded the purchase of 7 new surrounds and some running repairs have been made to the existing ones. In November 2017 DDTTA offered to fund 80% of the cost of any future repairs and replacements of tables, court surrounds, nets/posts and scorers, based on a broad estimate of the respective usage by the Association and Mylnefield TTC.

Eddie reported that Mylnefield use WRG for 96 hours across the season and Dave B advised that DDTTA had paid WRG for 419 hours in 2017. The 80% estimate was therefore agreed as reasonable and Eddie accepted the Association's offer on behalf of Mylnefield TTC. Eddie also said that he did not envisage the need to replace more equipment in the near future.

There was a short discussion about whether the equipment should be insured.

Action point: Eddie undertook to look into whether insurance would be worthwhile, relative to the (low) inherent risk of damage etc.

Elaine thanked Eddie for attending and he left the meeting at this point.

4 Treasurer's report

Dave B reported that the cash and bank balances at the financial year end totalled £18,502; a cash surplus for the year of £1,547. The approved budget anticipated a **deficit** for the year of £1,520 and the favourable variance is largely due to the level of grants attracted.

Dave B also presented the outturn for WRG coaching and practice sessions and explained the balances still available to be spent on the various grant aided projects.

Action points: Dave B will present the full accounts and trustees' annual report for approval at the next meeting, by which time there will be more certainty about any debts due to and by the Association at 31 December 2017. Thereafter, the accounts will be provided to Stewart Clark for examination and subsequent submission to OSCR.

A draft budget for 2018 will also be prepared for the next meeting.

5 Match Secretary's report

Andy provided a detailed summary of issues around conceded cup ties and ties not arranged on time. The Stanley Doubles has been most problematic and there was a discussion about whether clubs/teams should be asked to review their entry policy if they are not committed to fulfilling ties.

In the league, Claims B are up on last season but largely due to Saints.

Postponements are also well up on last season but mainly due to known and genuine mitigating factors. Andy believes teams are postponing rather than playing with two players, which is no bad thing. The main problem is that, too often, teams are not communicating postponements to the Match Secretary and there was a discussion about whether the Rules needed tidied up, whether there should be a limit placed on postponements arranged without committee approval (say 2), and/or whether teams should be penalised a point if they fail to notify a postponement.

It was agreed to defer any decisions about Rule changes etc. until the AGM.

One or two 'team ranking' issues are also emerging but it was agreed that there was nothing that could be done about this.

With Stewart Mason being ruled out for the rest of the season it was agreed that Princes should be re-ranked as Mylnefield's top team in Division 3 to ensure that their fixtures can be completed with access to play ups. While this is unprecedented it is unlikely to affect Division 3 placings or promotion.

Action point: Andy to liaise with Derek and Juliet Johnston over the amendments required to the e-scorecard set up and the website presentation (including Mylnefield's club page).

6 Coaching Convener's report

Juliet presented a comprehensive update on coaching matters.

- most of the UKCC1 certificates have now been issued
- Elaine and Dave B provided some up to date information on coach status to add to the table set out by Juliet in her report. Paul, Callum, Dave B and Howard are all TTS 'insured'. Paul, Dave B and Howard have 'full' licences having completed all necessary courses. It was reinforced that coaches will not be paid for sessions unless they have registered with TTS, and thereby hold insurance. This costs them nothing as DDTTA meets the £20 fee. Next season, TTS has stipulated that coaches will require to have completed all the prescribed courses before they will be able to enjoy 'insured' status
- the Q1 2018 rota for Monday and Thursday WRG coaching was circulated for information
- there was discussion about holding a youth development day, resurrecting the junior league and a possible fundraising initiative
- the Scottish Primary Schools tournament and the Dundee SSQ events had been a success with Callum's coaching role at the PS event much appreciated by parents
- parental consent forms will be refreshed as soon as possible.

7 Forthcoming tournaments and Interleague

Elaine identified all of the events due up to the end of the season to ensure that there is cover for organisation on the day etc. Dates for holding the Handicap Cup and Stanley Doubles finals have still to be decided.

The Gillis and Halliday Cups will be held on 10 and 17 April.

Action point: Dave B to book WRG for these nights.

Stuart confirmed that medals and trophies for the forthcoming events were in hand.

It was agreed to purchase a new Division 1 trophy for a cost of no more than £250, including engraving.

Action point: Stuart to investigate options and bring proposal to the next meeting.

It was also agreed to invite interest in playing in the senior interleague teams (as done last season). We will aim to re-use last season's team shirts where possible although further shirts for any new players are still currently available from Thorntons.

Action point: Elaine to prepare TT365 email circular to invite interest in inter-league and to draw attention to a range of other matters discussed at this meeting.

8 AOB

It was confirmed that the Wednesday session opening/closing arrangements are in hand now that Paul is not being paid by DDTA for this session. Elaine will mainly do this.

David S reported that a new 'active and healthy' session is expected to start at Forthill on Monday 22/1/18.

Dave B said that Forthill had been extremely cold on the night of Swots' fixture with Comets. This was also acknowledged by other committee members who had played at Forthill in December. David S explained that a grant application has been lodged which, if successful, will allow heating and lighting improvements to go ahead.

Action point: In the meantime, David S undertook to see if arrangements could be made for heaters to be switched on before teams arrived for fixtures.

Action point: It was agreed that everyone should gather their thoughts around what sort of presentation night we should hold in 2018 before the next meeting.

9 Next meeting

Friday 9th February, 7pm at WRG.