

Dundee & District Table Tennis Association
(Affiliated to Table Tennis Scotland)



DDTTA Finance Group Meeting Meeting
10th November 2015, Ward Road Gym, 1715 - 1900

Minutes

Present:

Graeme Elrick (GE); David Sim (DS); Krzysztof Opila (KO); Sandy Elrick (SE)

Apologies:

Stuart Farquharson (SF)

Treasurer Update:

- KO gave a verbal update of the accounts which stand in a healthy balance.
- KO informed the group that he did not have the time at present to manage the changes/affiliation paperwork for TTS. He had all the information collated and was prepared to make the payment to TTS but requested someone to update the TTS system. A password for the DDTTA account was required from TTS to enable us to access our account. **GE to action password and further details from Cynthia at TTS and agreed to update the TTS account when he had the details from Cynthia**
- KO reported that he had not yet received all the payments from last seasons attendance at Interleague. He had asked Paul McCabe for the names of those who attended but had received details from the 2013/2014 season. **GE agreed to contact Paul and ask him for the details from the 2014/2015 season.**

Pheonix 50:50:

- KO requested march copy of Pheonix 50:50 bank statement for his records. **GE to contact SF and ask him to provide copy of said statement to KO.**

- It was noted that the Pheonix 50:50 draw for November did not appear to have been made. **SF to action.**
- KO also noted that no payment had been received to the main accounts from the Pheonix account and requested that £300 payment be made before the end of the year. **SF to action.**

Charity Status:

- KO reported email from Dave Beveridge raising concerns of the existing wording of Constitution at section 6:

“appointment of two auditors”.

The group agreed that the wording should be changed to:

“appointment of an independent examiner”.

The appointment of auditors it was felt was an unnecessary expense under the OSCR charity rules and was not necessary for the level of income/expenditure which the association sees each year. The change would also enable us to maintain our existing arrangements of utilising the generously offered services of Stewart Clark and Gregor Murray to independently examine the accounts. The Finance Group suggest that this change needs to be made sooner rather than later and cannot wait until the AGM in May to be changed and that a SGM be called at ward road for 1845 on a Tuesday to discuss and vote on the issue. **In line with the constitution the date of 15th December 2015 is suggested for Exec committee approval.**

- Now that Charity status has been achieved the association requires to register with HMRC for gift aid. **KO to action.**
- The group discussed what sort of thing we would look to achieve charity support for. **We are looking for suggestions from the exec committee which the Finance group will then cost up.**

Some suggestions on the table at the present include:

1. Paying for full time coaching
2. Equipment to support coaching
3. Sponsorship for Interleague/National League/Development squads
4. Hall Hire costs.
5. Sports kit for the squads/coaches
6. Travel expenses
7. Accommodation/meal costs

SE agreed to draw up a draft letter for potential sponsors/charities.

- GE reported the Paul McCabe was requesting the purchase of two new nets for Monifieth which be used as payment for the use of the hall for the junior development squad which he intends to start fortnightly in the near future. **The Finance Group propose that the exec committee approve the purchase of one net towards the end of the season (there is a spare net in the cupboard at ward road).**